



PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

DEPED QUEZON
ICT UNIT

UPLOADED

Date/Time: JUL 31 2025

By: *Chan* 5:15 PM

Ref. No. NOA 70-25

Supplier: M.I SEVILLA RESORT
Address: Purok Jasmin Domoit, Lucena City
TIN: 176-763-942-002

P.O. No.: 2025-07-0101
Date: July 17, 2025
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY Delivery Term within 15 Calendar Days upon receipt of PO
Date of Delivery July 24-25, 2025 Payment Term 30 WORKING DAYS

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	pax	July 24, 2025 FOOD AND VENUE (Breakfast, AM Snack, Lunch, PM Snack, Dinner)	30	1,159.00	34,770.00
	pax	July 25, 2025 FOOD AND VENUE (Breakfast, AM Snack, Lunch, PM Snack)	30	759.00	22,770.00
TITLE OF THE PROGRAM: Capacity Building Training-Workshop for the Internal Quality Audit Team (IQAT) on ISO 19011:2018 Auditing Management System					
					57,540.00

(TOTAL Amount In Word) FIFTY SEVEN THOUSAND FIVE HUNDRED FORTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
M.I SEVILLA RESORT
Signature over Printed Name of Supplier
23 JUL 2025
Date

Very truly yours,

[Signature]
ROMMEL BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available : _____

EDMUNDO R. MARIN, JR.
Accountant III

ORS/BURS No.: _____
Date of the ORS/BURS: _____
Amount _____

Received from Supplier 7/31/25